

VACMA Equalities Monitoring Form

Who should complete this form?

The Equalities Monitoring Form is used to give us essential statistical information about who our applicants are, and who we're funding.

If you have applied to us for funding, we now ask you to also complete this form and submit it along with your application form.

Alternative Formats and Languages

We are committed to offering clear and accessible application processes and programmes that are open to everyone. On request this information is available in alternative formats including translations and access support is available for disabled applicants.

Equalities Monitoring Background

We put equality at the heart of our activity, and we aim to acknowledge and reflect the diversity in Scotland today in all our work.

To monitor the type of applications we receive and the investments we award, we need to collect information which does not directly relate to our assessment of your application. We include questions on age, gender, ethnicity, disability, and sexual orientation - all defined 'protected characteristics' in [The Equality Act 2010](#). We also include a question on Gaelic language.

It is important that you provide this information to assist our reporting in line with the above act and to help us to improve our services.

In providing your completed response along with your application form, you are giving explicit consent for us to use this data for statistical reporting. The data is managed confidentially, is not personally attributable, will not have any bearing on your application for funding and is processed in accordance with the Data Protection Act.

If you do not know some of the information or if you prefer not to provide it, you can fill in the 'Prefer not to answer' box.

Please now tell us about yourself. Please mark an X against the relevant boxes, unless asked otherwise.

Age

How old are you?

16-24 years	
25-30 years	
30-44 years	
45-65 years	
65+ years	
Prefer not to say	

Disability

Do you have any of the following conditions which have lasted, or are expected to last, at least 12 months?

Non-disabled	
Visual impairment	
Hearing impairment/deaf	
Physical disabilities	
Cognitive or learning disabilities	
Mental health condition	
Other long term/chronic condition	
Other (please specify)	
Prefer not to say	

Gender

What is your gender?

Male	
Female	
Other	
Prefer not to say	

Sexual Orientation

Creative Scotland is a member of Stonewall's [Diversity Champions](#) programme.

We therefore include the following question with our partners, to monitor the degree to which our policies and funding opportunities are gay-friendly.

Which of the following options best describes how you think of yourself?

Heterosexual/Straight	
Gay/Lesbian	
Bisexual	
Other	
Prefer not to say	

Ethnicity

What is your ethnic group? Please indicate which best describes your ethnic group or background.

White Scottish/White British	
Irish	
Gypsy/Traveller	
Polish	
White Other (please specify)	
Asian/Asian Scottish/Asian British	
Chinese/Chinese Scottish/Chinese British	
African/African Scottish/African British	
Caribbean/Caribbean Scottish/Caribbean British	
Black/Black Scottish/Black British	
Arab/Arab Scottish/Arab British	
Mixed or Multiple Ethnic Groups, please specify:	
Other (please specify)	
Prefer not to say	

Gaelic Language

Do you speak Gaelic?

Yes	
No	

Project focus

If relevant, roughly, what percentage of your application/project has a specific focus on developing the following themes?

Minority ethnic	
Disabled people	
LGBTI	
Gender group	
Children and Young People (0-25)	
Older People	
Faith/Religion	
Health/Wellbeing	
Not Applicable	

Thank you for completing this form.

Please now submit this by email along with your application form.

Please note: the Equalities Monitoring Form is anonymous and will, on receipt, be processed separately from your application. The data is managed confidentially, is not personally attributable, will have no bearing on your application for funding and is processed in accordance with the [Data Protection Act](#).